Internet Governance Forum (IGF)
Multistakeholder Advisory Group (MAG)
Virtual Meeting XIV

11 August 2020 at 20:00 UTC

Summary Report

Open Action Items:

MAG2020-XIV-1	**MAG members** to provide feedback on the "BPF on BPFs" draft report and its recommendations, with a discussion to be held at a future MAG meeting, when the recommendations have been finalised.
MAG2020-XIV-2	**MAG members** and the **Secretariat** to begin discussion on the MAG mailing list regarding how to improve outputs from this year's IGF, with a view to having a more substantial discussion on the topic at the next virtual meeting of the MAG.
MAG2020-XIV-3	The **MAG Chair** to forward to the MAG mailing list a proposal previously sent to the MAG WG-Strategy regarding possible approaches to the IGF 2020 outcomes.
MAG2020-XIV-4	The **Secretariat** to organise calls, this week and next, for the four groups organising the thematic track main sessions. **MAG members** to appoint facilitators for each of the groups to take forward the planning work.
MAG2020-XIV-5	The **MAG Chair** to send a draft document to the MAG mailing list that she has been putting together that summarises the different types of IGF sessions, what their goals are, and possible approaches that might need to be taken, given this year's IGF is fully online.
MAG2020-XIV-6	The **Secretariat** to document the options available in Zoom for sessions with large numbers of people to assist the main session organising groups in their planning work.
MAG2020-XIV-7	**MAG members** to capture the process for organising introductory and concluding sessions for thematic tracks used last year so that it can be adapted based on lessons learned. Paul Rowney and Ben Wallis volunteered to start this effort.
MAG2020-XIV-8	**MAG members** to share their experiences on the recent virtual RightsCon Summit on the MAG mailing list (adding to the lessons learned from previous online events held this year).

1. The fourteenth virtual meeting of the Internet Governance Forum Multistakeholder Advisory Group (MAG) of the IGF 2020 preparatory cycle took place on 11 August 2020 at 20:00 UTC.

- Ms. Anriette Esterhuysen moderated the meeting as the Chair of the 2020 MAG.
- Mr. Chengetai Masango represented the IGF Secretariat.

The following are attached as annexes to this report:

- Adopted agenda
- List of participants
- List of shared input documents

The meeting's transcript is available on the website at
https://www.intgovforum.org/multilingual/content/igf-2020-mag-virtual-meeting-xiv

2. The meeting covered a number of preparatory elements for the virtual IGF 2020, including preliminary discussions about outputs from the event, main session planning, and discussions about the technical specifications for the virtual event.

3. The Chair welcomed MAG members to the call and noted that now the dates and structure of the virtual IGF 2020 had been decided, there was a solid base on which to begin the final phase of preparations for the meeting.

4. Update on previous action items:

Completed	- The Secretariat conducted the poll for MAG members regarding possible options for an overarching theme for IGF 2020 and the theme has now been announced. - The Secretariat conducted the poll for MAG members regarding the schedule design for IGF 2020, and the results of the two-phase program have now been announced. The MAG chair shared the results of the poll on the mailing list. - The Secretariat has contacted all session organizers to confirm their interest in holding their sessions in an all-virtual format. - The Secretariat worked with volunteer MAG members and the MAG chair to plan for and hold the IGF Outreach session at the WSIS Forum 2020 on August 3.

5. The Secretariat provided an update on its activities:

- With the dates and schedule for the IGF 2020 now agreed to, the Secretariat has begun to place sessions in a more detailed agenda for the two phases of IGF 2020.
- Before the more detailed agenda is finalised, the Secretariat will publish a skeleton agenda for the two phases, to enable participants to begin planning for the meeting.
- The Secretariat has contacted successful applicants for IGF Village booths. The list of successful applicants is available on the website.

- The Secretariat is working on the high-level leaders track sessions, including the parliamentarians roundtable, and hopes to finalise them as soon as possible. The Secretariat hopes to send out invitation letters to parliamentarians this week, as soon as signatures are attached to the draft invitation letter.
- The Secretariat reminded MAG members that the deadline for submitting nominations for the 2021 MAG is **25 August**. To date, 64 nominations have been received, but the Secretariat expects the bulk of nominations to be received in the 72 hours before the deadline.

6. Ms. Esterhuysen encouraged MAG members to read the IGF monthly newsletter and use it as a way to easily distribute information about the IGF to their constituencies.

7. Markus Kummer presented an overview of the draft report on the efforts to reviewing past BPFs and developing guidance for future BPFs ("BPF on BPFs"). He requested feedback from MAG members on how to improve the report and its recommendations, and suggested that it would be useful to have a session during the virtual IGF 2020 on the report, possible in Phase 1, to encourage community engagement and input. Mr. Kummer highlighted some issues that had emerged during the discussion with current and past BPFs:

- There is a feeling that BPFs needed a longer mandate – perhaps two years – to be able to more ably complete their work.
- There needs to be a more direct connection between the discussion of the annual IGF and the intersessional BPF work: the discussions of the IGF should help to identify BPFs that can be established to take a deeper dive into issues that have emerged as of interest and importance to IGF participants.

Ms. Esterhuysen suggested that the MAG hold a discussion on the recommendations of the BPF on BPFs, once the recommendations have been finalised.

8. Ms Esterhuysen stated that as part of IGF's continual improvement efforts, as well as responding to feedback from the UN Secretary-General's High-Level Panel on Digital Cooperation on the need to strengthen IGF's outputs, it would be a good idea for the MAG to begin to consider how to strengthen the outputs for IGF 2020, without compromising the IGF's primary character as a discussion forum. She noted that she had sent some preliminary ideas to the mailing list of the MAG Working Group on IGF Strengthening and Strategy and asked if any MAG members had any initial thoughts about IGF outputs.

- It was noted that during consultations for the options paper on Recommendations 5A/B of the report of the UN Secretary-General's High-Level Panel on Digital Cooperation, there had been general feedback that the IGF's more recent outputs were satisfactory.
- It was suggested that perhaps there could be more linkages between the various outputs of the IGF, so they build on each other, and have intellectual resonances between each other.
- It was also noted that many people during the options paper consultations had suggested that the outputs already exist – that the real issue was communicating

them to stakeholders more effectively. It was suggested that the IGF work more closely with the UN to disseminate the outputs more widely.

- It was noted that documentation is not the only output of IGF: other outputs include projects that emerge from discussions at IGF, as well as networks and connections that form between stakeholders and organisations that have resulted from meeting at the IGF.
- There was appreciation expressed for the way the IGF 2019 outputs were organised to make it clearer what the source of outputs were (IGF Secretariat, Diplo reporting, community bottom-up reports, etc).
- It was suggested that outputs could be tagged so that they could be more easily searched on the website across annual meetings by topic or theme.

Ms. Esterhuysen requested MAG members to send any ideas they have to the MAG mailing list so there can be more substantive discussion on the topic of outputs at the next virtual MAG meeting. She also encouraged the Secretariat to participate in the mailing list discussion.

9. There were brief updates from MAG Working Groups:

- The WG on Language is continuing to amend its draft survey based in feedback from MAG members and will make the survey available via the MAG-only section of the website shortly.
- The WG on Outreach and Engagement is looking for a volunteer MAG to be co-chair. The WG was requested by Ms. Esterhuysen to consider recommendations on how IGF could make improvements to its outputs.
- The WG on IGF Strengthening and Strategy reported on progress made in its four key areas of activity

10. There was brief discussion on planning for the main sessions of IGF 2020. Ms. Esterhuysen asked the Secretariat to organise calls, this week and next, for the four groups organising the thematic track main sessions. She also requested that the groups appoint facilitators to take forward the planning work. The Secretariat informed MAG members that if they wished to change groups, they could do so by contacting the Secretariat.

11. There was a reminder that the groups organising the main sessions are different to the groups organising the introductory and closing sessions for the four thematic themes. The groups for the introductory and closing sessions are the same groups used for the workshop evaluations. It was noted that the Environment main session group was likely to be the same as introductory/closing groups, as the same people from the workshop evaluation group had also volunteered for the main session group.

12. Ms. Esterhuysen stated that she would send a draft document to the MAG mailing list that she has been putting together that summarises the different types of IGF sessions, what their goals are, and possible approaches that might need to be taken, given this year's IGF is fully online. It was suggested that for the introductory and closing sessions on the four thematic tracks, that the facilitators of each group have a conversation to ensure that, given the unique circumstances of an all-online IGF, that

changes to the usual face-to-face guidelines are aligned across the four thematic track sessions. It was also suggested to share and update the guidelines developed for last year's opening and closing thematic sessions building on lessons learned. A few MAG members expressed a need for changing the methodology in some respects.

13. Ms. Esterhuysen gave a brief update on discussions with the Secretariat and potential external support providers regarding the technical platform for the virtual IGF 2020. Both potential providers, Diplo Foundation and TechChange, use Zoom. In addition, the IGF Secretariat has extensive experience with Zoom, so she stated that it was likely to that IGF 2020 would use Zoom as its online platform.

   - One MAG member expressed concern about not knowing what options for interaction would be available for the virtual IGF, noting that this information was needed to help plan for the introductory and closing thematic track sessions.
   - In response, Ms. Esterhuysen noted that MAG members collectively had extensive experience using online platforms, and Zoom in particular, so had an awareness of the various facilities it could offer, and that in addition, if the organising groups had specific ideas for engagement in sessions, the Secretariat could build those tools into the specification for the online platform support.
   - The Secretariat noted that it was still looking at platforms other than Zoom, but as yet, no other platform apart from Zoom had the range of features needed for IGF.
   - A MAG member expressed concern about the ability for breakout groups to have sufficient technical support to work well. In response, the Secretariat stated that it would work with session organisers to provide the resources they requested as much as possible. The Secretariat encouraged the MAG organising groups to freely ask questions of the Secretariat in terms of the resources they wanted for a session, and the Secretariat would be happy to respond. The Secretariat noted, however, that the bulk of support would need to be directed to main sessions, but that some of those resources could be redirected to other sessions as needed.
   - It was noted that if external support for holding the meeting was engaged, it would require significant additional funding. MAG members were requested to approach the Secretariat if they had any suggestions about how to acquire additional funding.
   - The importance of capturing and responding to participants' questions and discussions in chat during sessions was highlighted, with an observation that sessions needed at least two moderators: one for the speakers, and one for the text-based conversations happening in the virtual room.
   - The Secretariat was requested to document the options available in Zoom for sessions with large numbers of people to assist the main session organising groups in their work.

14. There was some brief discussion on virtual participation lessons learned by MAG members who participated in the recent online RightsCon Summit. Ms. Esterhuysen encourage MAG members to share their experiences further on the MAG mailing list.

15. The Secretariat reported that the next MAG meeting would be held **25 August**.

Annex I: Meeting Agenda
IGF MAG Virtual Meeting XIV: 11 August 2020 at 20:00 UTC

1. Welcome from the Chair
2. Checking on action items from the previous meeting.
3. Updates from the IGF Secretariat
4. Outcomes for the IGF 2020
5. BPF on BPF update
6. Update from MAG Working Groups
7. Updates from Main session organizing groups (including introductory/concluding groups)
8. AOB

Annex II: List of Participants*

Title	Last Name	First Name	Stakeholder Group	Country
MAG Chair				
Ms.	Esterhuysen	Anriette	Civil Society	South Africa
MAG Members				
Mr.	Afonso	Carlos	Civil Society	Brazil
Ms.	Baniala	Dalsie	Technical Community	Vanuatu
Ms.	Cadena	Sylvia	Technical Community	Colombia/Australia
Ms.	Canales Loebel	Maria Paz	Civil Society	Chile
Ms.	Cassa	Concettina	Government	Italy
Ms.	Chair	Chenai	Civil Society	South Africa/Zimbabwe
Mr.	Charlton	Paul	Government	Canada
Mr.	Chukov	Roman	Government	Russia
Ms.	Chung	Jennifer	Private Sector	Hong Kong S.A.R., China
Ms.	Croll	Jutta	Civil Society	Germany
Mr.	Espinosa	Amado	Private Sector	Mexico
Ms.	Galstyan	Lianna	Civil Society	Armenia
Ms.	Glavor	Nataša	Government	Croatia
Mr.	Gridl	Rudolf	Government	Germany
Mr.	Jevtović	Danko	Technical Community	Serbia
Mr.	Karim	Attoumani Mohamed	Private Sector	Comoros
Mr.	Markovski	Veni	Technical Community	Bulgaria

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Ms.	Muñoz Zumbado	Maricela	Government	Costa Rica
Mr.	Ndoumba	Eric Armel	Government	Congo
Mr.	Sibul	Heiki	Government	Estonia
Ms.	Parris	June	Private Sector	Barbados
Mr.	Rowney	Paul	Private Sector	Namibia
Ms.	Suto	Timea	Private Sector	Romania
Ms.	Uduma	Mary	Technical Community	Nigeria
Mr.	Wallis	Ben	Private Sector	UK/USA
Mr.	Zambrana	Roberto	Civil Society	Bolivia
Other Participants				
Ms.	Cade	Marilyn		USA
Ms.	Franz	Liesl	US Department of State	USA
Ms.	Gron	Maciej	Ministry of Digital Affairs of Poland/IGF 2021 Host Country	Poland
Mr.	Kummer	Markus	IGFSA	Switzerland
Mr.	Mazzone	Giacomo	EBU	Switzerland
Mr.	Prendergast	Jim	Galway & Associates	USA
Ms.	Spencer	Lucy	ITU	Switzerland
Mr.	Typiak	Przemysław	Ministry of Digital Affairs of Poland/IGF 2021 Host Country	Poland
Mr.	Wagner	Flavio	CGI.br	Brazil
IGF Secretariat				
Mr.	Bobo Garcia	Luis	Associate Information Systems Officer	
Mr.	Degezelle	Wim	Consultant	
Ms.	Dickinson	Samantha	Consultant	
Ms.	Gengo	Anja	Associate Programme Expert/NRIs Focal Point	
Mr.	Masango	Chengetai	Programme and Technology Manager	

* Apologies received from Hana AlHashimi, Guela Astbrink, Mary Rose Ofianga Rontal

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Annex III: List of input documents

- [BPF on BPFs update](#)